

# The Hermes Expo Checklist



- Booth Preparations \***  
Displays, posters, and promotional material
- Electricity**  
Make sure you order electricity services (if you need them) for your booth. Fill in the appropriate form and send it in.
- Telephone & Internet**  
Make sure you order telephone and internet services (if you need them) for your booth. Fill in the appropriate form and send it in.
- Room Accommodations \***  
Make sure you reserve a place to stay
- Networking Events & Awards Dinner \***  
Make sure you register online at [hermesexpo.com](http://hermesexpo.com) for any of our networking events and B2B
- Announce to everybody**  
Notify everybody that you know - clients, business associates and friends, that you will be exhibiting at the Hermes Expo.
- Make it happen!**  
Give it 110%, Hermes Expo International is the greatest opportunity to do business with the Hellenic and Phil-Hellenic ethnic market. So give it your best shot!
- Make Contacts & Make Money**  
Don't forget - this is what the entire thing is about. Better keep your eyes on the target!

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\* 610 446 1463